

Minutes

Attendance: Sheryl Roodenburg, Malia Allan, Jayne Butler, Emily Nagelbach, Wendy Topic, Deidre Molnar, Chad Thiessen, Cindy Ihlen, Judy Carruth, Laurie Cairns, Lois Bender,

1. Welcome and Call to Order: 6:37pm Sheryl called the meeting to order.
2. Approval of December 5<sup>th</sup> Minutes.
3. Bouquets:
  - Thank you Malia Allan and to all the volunteers that made the Christmas bake sale a big success. To Save-On-Foods, Shopper's Drug Mart & Subway for their contributions to this fundraiser.
  - To Tina Tulloch and all the volunteers that made gingerbread cookie decorating so much fun.
  - A huge thank you to Mme. Carruth for organizing and facilitating two wonderful Christmas concerts. To Mrs. Whyte for facilitating the Strings Christmas performance. To all the teachers who made the Christmas concert experience fun and meaningful for all the students. It was a festive & fun event!
  - To Sheryl Roodenburg for her dedication to the lunch program and for helping make sure all students get the correct order (even if the forms are late).
4. Teacher's Report: (Judy Carruth)

Thank you from the teachers to the PAC, for all the things they are doing including hot lunches, class reps and help with Christmas festivities. The next couple months will be very busy with music programs. Judy will be sending home lots of information. Judy mentioned she potentially may need a bus funded from the PAC.
5. Administrator's Report: (Lois Bender)
  - Ready-Set-Learn for ages 3, 4 & 5 will be held Tues. Jan. 17<sup>th</sup> from 1pm-2pm. Lois requested a PAC Representative for this event.
  - French Kindergarten and Grade 1 registration is now complete and was a lottery process. English Kindergarten registration is January 23<sup>rd</sup> – 27<sup>th</sup> and is a "first come" process.
  - Transfer requests must be submitted to the school district from Feb. 16 to Feb. 24. Anyone wishing to request a different school or a different middle school than their designated school will need to fill in the forms and hand them in at the School Board Office.
  - FSA starts today for Grade 4 students.
  - Painting Update – The last of the classrooms is being painted this week, the office is scheduled for next week and then painting will be nearly complete. Lois is advocating for consistency in the baseboard color. Deidre asked about advocating for the outdoor play areas on the concrete be repainted (four-square etc).

(Laurie Cairns)

  - Laurie spoke about a wonderful project called Victoria-Taiama Partnership. This started as a pen-pal project many years ago and has grown into an organization that is rebuilding schools, funding a health center, facilitating a mobile eye care clinic and sponsoring scholarships for approx. 40 young women in Sierra Leone, Africa. For many years Marigold has been building a relationship with this organization and will continue to do so. This is a social responsibility project for students. Laurie is organizing a coin drive on February 14<sup>th</sup>. More information about the Taiama Partnership can be found at [www.taiama.org](http://www.taiama.org).
  - Marigold will be celebrating Le Carnaval. This will include welcoming a group called les Bucherons to the school to facilitate some dance workshops and a family dance on March 2<sup>nd</sup>.
6. Open Discussion:
  - Malia & Emily have completed the process to find class reps. Reps have been given classroom email list and will now be able to send PAC info out. This process needs to be redesigned for next year so it is not as time consuming and can be implemented earlier in the year. Emily and Malia will work with Lois to change the PAC form that goes home.
  - Cindy clarified that freezie, popcorn and hot chocolate sales are all fundraisers for the Grade 5 farewell. They are also planning a bottle drive. They are attempting to raise enough funds to purchase Grade 5 sweatshirts and also offset the end of year Grade 5 activity that might be "Wildplay" this year.

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## 7. Treasurer's Report ( Konrad Thiele-absent )

7.1 Review of financial report. *Malia read Konrad's Report*: Looking back and doing my Dec bank reconciliation, I found that I had posted the \$6.2k that we received in the Casino account in December as opposed to November which caused my bank balance on my Nov statements to be \$6.2k lower than what was actually in the bank at that point. Correcting for that error, the true balance available for playground is more like \$82k (our total assets are \$87k on balance sheet less \$5k that we need to keep as minimum balance in operating account). December deposit was a total of \$2,825 which is broken down as \$1,611 for Poinsettias, \$824 for Purdys, \$330 from school district for school supplies, \$9 from Tina for overpayment on gingerbread houses, and \$50 in late hot lunch payments. On the expense side, I wrote a cheque for \$1,470 for seaquarium as well as another cheque against the gaming account for the African dance performance. The total balance remaining on the \$3k plan from the arts/sports/cultural fund is now \$1,766. The only other expenses that were incurred in Dec were \$302 for gingerbread houses.

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- PAC discussed the need to get further detail regarding specific aspects of the financial statement, particularly regarding the current balance of the playground fund.
  - **ACTION Plan: PAC Executive will meet before the February PAC meeting to clarify questions regarding finances and request a set rather than fluctuating budget line for the playground.**

## 8. Fundraising Report:

- 8.1. Hot Lunches –Subway continues. Malia will post in the newsletter a request for other lunch volunteers.
- 8.2. Poinsettias – profit unknown - ask Treasurer & Deidre to complete a fundraising form for PAC records.
- 8.3. Purdy's –profit unknown - ask Treasurer & will ask Cheryl to complete the PAC fundraising form.
- 8.4. Bake Sale- profit was\$565. Malia completed a fundraising form- in the binder kept in the PAC drawer.
- 8.5. Hot Chocolate sale- is a grade 5 fundraiser and raised approx. \$200.
- 8.6. New or upcoming fundraisers –

- Chad announced that Tiffany Webb will work with him to plan this year's Carnival. **Action Items: Malia will send Chad the band info from last year. Chad will submit a brief piece in the PAC newsletter regarding the Carnival.** Date is not yet confirmed. Canada theme was suggested.
- Malia is working with Bridgette Hearsey to plan a Read-A-Thon.
- Sheryl suggested a cookie dough fundraiser for next school year.

## 9. Old Business

- 9.1. McKenzie Interchange –nothing to report.
- 9.2. Monthly Activities & Events Calendar –Kandace and Tiffany will hold a family fun movie and pizza night on January 27<sup>th</sup>. The movie might be “Home”.

Malia suggested the following list of spirit days. Lois will bring this to the staff to discuss. *Spirit Day Ideas*:

- *Marigold School Birthday – who will look into this?*
- *Wednesday, January 25<sup>th</sup> – Robbie Burns Day - wear Tartan Day*
- *Tuesday, February 14<sup>th</sup> – Valentines Red Day*
- *(Read-A-Thon –dress as your favorite storybook character)*
- *Friday, March 17<sup>th</sup> – St.Patricks Day – Green Day*
- *Monday, April 3<sup>rd</sup> - Crazy Hair Day*
- *Wednesday, June 21<sup>st</sup> – International Yoga Day- possible yoga family fun night*

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- 9.3. Emergency change of clothes: nothing to report.
  - 9.4. Swim Caps – Update; caps have been ordered and will be sold to swim club members. Next year they will be included in the swim club fees (\$65). Sheryl and Carrie are looking after this.

## 10. New Business

- 10.1 PAC Monthly Newsletter - Submit any additions for the newsletter to Malia this week please.

Meeting adjourned at 8:10pm. **Next meeting is Monday, February 6<sup>th</sup>, 6:30pm in the Library.**